

BYLAWS of the Champaign County ACLU

ARTICLE I

The name of this organization shall be the Champaign County Chapter of the American Civil Liberties Union (ACLU), hereinafter referred to as the Chapter. The Chapter is an affiliate of the American Civil Liberties Union of Illinois, hereinafter referred to as ACLU Illinois.

ARTICLE II

The object of the Chapter shall be to support and promote the protection of civil liberties in Champaign and neighboring counties, in accordance with the leadership of ACLU Illinois.

ARTICLE III

The voting members of the Chapter shall be the members of the ACLU (membership is membership at either the National or any State ACLU organization) residing in the area described in Article II. Other friends and supporters in this area will receive information.

ARTICLE IV

Each year an annual meeting of the full Chapter membership shall be held. Written notice (electronic or paper) of the meetings shall be given to all members and may be sent to supporters. Election of chapter officers and steering committee members will be conducted at the annual meeting.

A quorum for the annual meeting shall be 10 members.

ARTICLE V

1. The steering committee shall consist of no fewer than eight members of the Chapter, and no more than twenty. Quorum shall be a majority (half plus one) of the steering committee. A term of service on the steering committee shall be two years.

2. The steering committee shall have responsibility for managing the affairs of the Chapter. Duties of the steering committee shall include, but not be limited to, the following: planning and directing Chapter activities; authorizing expenditures from the Chapter's treasury; authorizing public statements to be made on behalf of the Chapter in consonance with ACLU Illinois; authorizing letters to be written and sent on behalf of the Chapter; suggesting legal actions to the ACLU Illinois, and maintaining communications and working cooperatively with the ACLU Illinois.

3. The steering committee shall hold at least 10 regularly scheduled meetings per year. Special meetings may be called by the President or by any 2 steering committee members, with at least two days' notice to the steering committee members. Steering committee members may attend virtually or in person.

4. Vacancies on the steering committee may be filled by interim appointment by a majority vote of the steering committee. At the Fall meeting of the full Chapter membership, members interested in serving on the steering committee shall submit their name to the president in advance of the meeting or nominate from the floor. Each member present may vote "yes" or "no" for each nominated person and all nominated persons with a majority of "yes" votes shall be elected to the committee up to the maximum number of available slots. If more nominees receive majority votes than the number of vacancies to be filled, the nominees with the larger number of votes shall be elected.

ARTICLE VI

1. The elected officers of the Chapter shall be President, Vice President, Secretary and Treasurer and shall be chosen from the elected steering committee members. At the annual meeting, after the new steering committee is elected, nominations shall be taken for these roles. Election shall be by majority voice or ballot vote of the membership. Whenever a vacancy occurs between annual meetings, a new officer will be elected by majority vote of the steering committee from among its members. They shall serve until their successors are elected. The Steering Committee may create additional appointed officer positions such as Communications Director and Webmaster by majority vote.

A. The President presides at meetings of the Chapter and the steering committee. When agreed by the Steering Committee, appropriate steering committee members will represent the views of the Chapter or steering committee to the public. The President may appoint individuals and subcommittees to carry out duties incidental to the purposes of the Chapter.

B. The Vice-President performs the functions of the President in the event of the president's absence or incapacity.

C. The Secretary shall be responsible for: keeping minutes of all meetings of the Chapter or steering committee; notifying members of meetings or other matters when required; and keeping a current copy of the bylaws and other rules and regulations governing the Chapter or steering committee.

D. The Treasurer shall keep the financial records of the Chapter and steering committee and make such collections to, or payments from, the treasury as the steering committee may direct. The Treasurer shall provide an annual financial report to membership at the annual meeting and by request of the Steering Committee.

ARTICLE VII

The decisions of the steering committee meeting and annual meeting will follow normal parliamentary procedure. In the case of a need for a prompt decision between meetings, the steering committee may vote electronically.

ARTICLE VIII

These Bylaws may be amended by a majority-vote of a quorum at the annual Meeting of the Chapter, provided that the members have been sent copies of the proposed amendment(s) at least two weeks prior to the meeting.